



DOWNTOWN DEVELOPMENT AUTHORITY BOARD MEETING

MINUTES

JANUARY 8, 2026

MILNER

Roberts called the meeting to order at 8:38am and welcomed members, city staff, and guests. Members present: Megan Watters, DJ Rickman, Janika Cooper, Keith Beauchamp, Pam Powers-Smith, Wayne Robinson, Callette Hollingsworth. City staff present: Suzanne Roberts, Megan Patrick, Patrick Blankenship, Jennifer DeBord, Kelley Ledford. Guests present: John Bailey.

ACTION

Approve November 2025 Minutes – Watters made a motion to approve. Hollingsworth seconded. All were in favor.

Financials – Roberts and Ledford went over the November financials (did not have December as did not have the statement back yet) and explained how as opposed to having the two bank accounts we will be going to one account controlled by Finance. Once the December statements drops, we will close those accounts and deposit the funds into the BID account.

DISCUSSION

Officer Elections—Roberts and Ledford went over the vacant officer positions for both the board and the committees. A vote will be held at the February meeting to fill those. Rickman spoke about the importance of these roles.

Board Meeting Dates and March Planning Sessions-Roberts gave a brief overview of the Board Dates and said that the meeting in March will be two sessions as that will be our strategic planning session for 2026.

Annual Report- As DDA staff does not have all the info needed, we will provide report in February.

Parking Update –DeBord gave brief update on parking. Bailey stated nothing has changed with the county at this point and we will update as things change.

Sidewalk Ordinance—will be voted on by commission Monday, 1/13/26. Once approved, staff will go door to door to distribute permits.

Board Member Agreements – Roberts distributed agreements for new board members to sign.

Staff Reports – none, just introductions.

Other/Adjourn – Meeting adjourned at 9:35 am.

Respectfully submitted,

Megan Patrick

