



Application for Certificate of Appropriateness Extension ROME HISTORIC PRESERVATION COMMISSION

PROPERTY OWNER: _____

TELEPHONE NUMBER: _____

EMAIL ADDRESS: _____

MAILING ADDRESS: _____

PROPERTY ADDRESS: _____

COA CASE #: _____ DATE OF ORIGINAL APPROVAL: _____

Historic District:

- Between the Rivers
- Avenue A
- Oakdene Place
- East Rome
- College Heights

REASON FOR EXTENSION REQUEST:

PROPOSED START DATE: _____ PROPOSED FINISH DATE: _____

ON-SITE CONTACT Name: _____

NUMBER: _____ EMAIL: _____

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Application Requirements

All Applications must be complete and include required support materials listed on the reverse side of this form.

Submission

Applications may be submitted to the Community Planner or any Staff member within the Rome-Floyd Planning Department located in the Carnegie Library in 607 Broad Street.

Review of Application

The Historic Preservation Planner may not be available to review the application immediately upon submission, but a reasonable effort will be made to complete the review process **within three (3) business days** of receiving the application.

Who May Apply

Application for Certificate of Appropriateness COA) Extension may be submitted to the Historic Preservation Planner located in the Rome-Floyd Planning Department. Those who have been approved for a COA that re within a time period of no more eighteen (18) months from original approval – and have allowed for the COA to expire – may apply for **one (1) additional** COA extension before being required to take the project back to the Historic Preservation Commission for review and re-approval. Should the COA extension request not match the original approved COA, then the Historic Preservation Planner has the right to send the extension request to the Historic Preservation Commission for additional review at their next scheduled meeting.

Submission Requirements

- Original COA
- Original Plans
- Updated plans to include any conditions from previous COA

APPROVE: NEW EXPIRATION DATE: _____

DENIAL → REFERRED TO HISTORIC PRESERVATION COMMISSION: _____

STAFF SIGNATURE

DATE